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**PRE-COUNCIL WORK SESSION — 7:00 P.M.**

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Agenda of the Regular Meeting

of the City Council of the

**CITY OF DARIEN**

May 18, 2026

7:30 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Declaration of Quorum
5. Questions, Comments and Announcements — **General (This is an opportunity for the public to make comments or ask questions on any issue – 3 Minute Limit Per Person, Additional Public Comment Period - Agenda Item 18)**
6. Approval of Minutes — May 4, 2026
7. Receiving of Communications
8. Mayor's Report
  - A. Recognition of Hinsdale South High School Zebralter STEM Scholars
9. City Clerk's Report
10. City Administrator's Report
11. Department Head Information/Questions
  - A. Police Department Monthly Report — April 2026
  - B. Municipal Services
12. Treasurer's Report
  - A. Warrant Number — 25-26-26
  - B. Warrant Number — 26-27-02
13. Standing Committee Reports
14. Questions and Comments — **Agenda Related (This is an opportunity for the public to make comments or ask questions on any item on the Council's Agenda – 3 Minute Limit Per Person)**

15. Old Business
16. Consent Agenda
  - A. Motion to Grant a Waiver of the Raffle License Bond Requirement for the Darien District 61 Educational Foundation
  - B. Motion Authorizing the Purchase of 1 New Microsoft Server, CAL Licensing, and Installation in an Amount not to Exceed \$17,600 at Public Works
  - C. Motion to Approve One Electronics Recycling Event with the City's Current Refuse Hauler, Lakeshore Recycling Systems, LLC (LRS) in an Amount not to Exceed \$9,750
  - D. Motion Authorizing the Mayor to Execute a Contract Extension with Lakeshore Recycling Systems, LLC, for the City of Darien's 2026 Street Sweeping Program not to Exceed \$53,075.00 and
  - E. Motion Authorizing a Contingency in the Amount of \$3,500 for Unforeseen Incidents that Require Street Sweeping Services
  - F. Motion to Approve the Tuition Fee for Deputy Chief Jason Norton to Attend the Senior Management Institute for Police (SMIP) Session 99 hosted by the Police Executive Research Forum (PERF) in an Amount not to Exceed \$12,000 Using Training and Education Budgeted Funds
  - G. Motion to adopt the Intergovernmental Agreement (IGA-Exhibit A) between the Darien Park District and the City of Darien Police Department Regarding the Use of South Grove Park Pond for the Youth Fishing Tournament 2026
  - H. Motion for the Payment of 2026/2027 Annual Membership Dues with the DuPage Metropolitan Emergency Response Investigation Team of DuPage County (MERIT) in the Amount of \$9,000 Using budgeted Funds
17. New Business
18. Questions, Comments and Announcements — General (This is an opportunity for the public to make comments or ask questions on any issue – 3 Minute Limit Per Person)
19. Adjournment

## **CITY OF DARIEN**

### **RULES FOR COMPLIANCE WITH PUBLIC COMMENT REQUIREMENTS OF THE ILLINOIS OPEN MEETINGS ACT**

#### **I. PURPOSE OF RULES.**

The purpose of these Rules is to comply with the requirement of Section 2.06 of the Illinois Open Meetings Act that a public comment section be provided at each meeting subject to the Open Meetings Act.

#### **II. DEFINITION OF “PUBLIC BODY” or “BODY.”**

For purposes of these Rules, the term “Public Body” or “Body” shall mean the City Council, any Committee of the City Council, and any Board and Commission established by the City Council.

#### **III. RULES GOVERNING PUBLIC COMMENT.**

A. Unless otherwise allowed by a majority vote of the Body, the public comment periods shall be as follows:

1. For the City Council, as set forth on the attached **Agenda template**.
2. For Council committees and advisory committees, at the conclusion of the meeting immediately before adjournment. At the direction of the Body, the floor may be opened for public comment in conjunction with specific agenda items.

B. Individuals seeking to make public comment to the Body shall be formally recognized by the Chair.

C. Individuals addressing the Body shall identify themselves by name, but need not provide their home address.

D. Individuals addressing the Body shall do so by addressing their comments to the Body

itself and shall not turn to address the audience.

E. Public comment time shall be limited to three (3) minutes per person.

F. An individual will be allowed a second opportunity to address the Body only after all other interested persons have addressed the Body and only upon the majority vote of the Body.

G. In the case of a special meeting, public comment will be limited to subject matters germane to the agenda of the special meeting.

#### **IV. PUBLIC HEARING REQUIREMENTS.**

Additional public comments periods will be allowed as required by law in the case of public hearing, subject to the same time constraints.

**Approved by a Motion on November 17, 2014**

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### **Policy establishing guidelines pertaining to the adoption of a requested ceremonial document, proclamation, and/or resolution supporting the activities or endeavors of the requestor**

#### **I. Purpose**

The purpose of this policy is to establish guidelines for the issuance of ceremonial documents, proclamations, and supporting resolutions by the City of Darien. These documents are strictly honorary and do not carry any legislative or legal significance. The issuance of ceremonial documents, proclamations and supporting resolutions recognize and celebrate significant achievements, milestones, and events within the City of Darien.

#### **II. Policy**

It is the policy of the City Council to consider requests for ceremonial documents, proclamations, and supporting resolutions only when:

1. such issuance positively and directly impacts the Darien community, pertain to a Darien event, person, organization, or cause with local implications
2. such issuance proclaims certain events or causes when such proclamations pertain to a Darien event, person, organization, or cause with direct local implications at determined by the city.
  - a. Examples of acceptable recognition include, but is not limited to:

- Matters of public awareness about an issue for a community organization.
  - Arts, cultural or historical occasions.
  - A commemoration of a specific accomplishment, time, period, or event that impacts Darien residents.
  - Recognizing the diverse cultures in Darien
  - Recognition of action/service above and beyond the call of duty
  - Recognition of extraordinary action or achievement.
- b. Examples of unacceptable recognition include, but is not limited to:
- Events or organizations with no direct relationship to or location within the corporate limits of the City of Darien
  - Campaigns for events contrary to Darien's policy or the wellbeing of its businesses or residents
  - Political, religious or foreign issues not within the immediate responsibility or sphere of influence of the City as determined by the City.
  - Anything that may suggest an official city position on a matter under consideration by the city

All requests for a ceremonial document, proclamation, or a supporting resolution shall be submitted to the Mayor.

**Approved by Resolution No. R-57-24 on June 3, 2024**