

AGENDA
Administrative-Finance Committee
April 6, 2026
6:00 p.m. – City Hall Conference Room

- 1. Call to Order**
- 2. Public Comment**
- 3. New Business**
 - a. Environmental Committee**
 - b. Oktoberfest**
 - c. Consideration of a motion to enter into an agreement with Clarke Mosquito for three years**
 - d. Approval of Minutes – February 2, 2026**
- 4. Other Business**
- 5. Next Meeting – May 4, 2026**
- 6. Adjournment**

CITY OF DARIEN

Memorandum

TO: Administrative/Finance Committee
FROM: Bryon D. Vana, City Administrator
DATE: April 1, 2026
RE: April 6, 2026 Disbanding the Environmental Committee

As background, at the November 19, 2025, City Council goal setting session, the council discussed disbanding the Environmental Committee (EC). This item was first discussed by the Administrative/Finance Committee (AFC) at their October 6, 2025 meeting (Attachment A). The consensus of the council was to keep the committee between 6 to 12 more months, allowing the committee to develop environmental programs. This item is on the agenda for two reasons:

1. The EC Chairperson, Allan Jackimek, will attend to provide the AFC with a list of suggestions he has for the EC. The list is attached (Attachment B). As information, staff met with Allen shortly after the goal setting meeting (December 3, 2025) so we could review OMA, packet process, advise that a committee member would need to take minutes, etc. During that meeting, Allan stated his opinion was the EC should not be a city committee but its own local NFP group.
2. The AFC committee can assess the activities of the EC over the last 5 months

Staff previously identified that the EC, for a long time, has struggled for topics and many meetings were cancelled due to lack of agenda items. Since 2000, the committee has met once or twice per year with no meetings in 2024. The opinion of the staff has been that the EC should be a local NFP similar to the Garden Club. The opinion has not changed over the last 5 months. As an appointed city committee, they need to follow the open meetings act, which includes many requirements on how they conduct city business. Some of the issues have been:

- Providing staff with agenda items in a timely manner
- Providing minutes in a timely manner
- Providing back up material that is part of the meeting packet
- Inability to secure a quorum to conduct the meeting including last minute confirmation of attendance
- Committee members not understanding topics that the staff and chairperson have discussed

Committee member Heather Conroy sent the staff an email regarding a recycling event that was hosted by the Sprouts Youth Darien Garden Club. I am providing Heather's email (Attachment C) because I believe it illustrates some of the reasons for the change to a local NFP. Some examples from Heather's email include:

- Shows a duplication of goals and programs already provided by the Darien Garden Club and other local environment events
- States the city is supposed to provide city paid staff to attend the meetings and take the meeting minutes

- Claims the committee is beyond trying to work with the city and claims there is push back and also states they are at tooth and nail with the city for anything

While the intentions of the committee are good, there has not been any measurable progress. Given the committee's limited impact, it is better served as a club where they would have much more flexibility to operate, communicate and determine their own goals.

If you have any question prior to the AFC meeting please contact me.

AGENDA MEMO
Administrative/Finance Committee
October 6, 2025

ISSUE STATEMENT

Approval of an ORDINANCE disbanding the environmental committee

BACKGROUND/HISTORY

The city maintains various committees that provide recommendations to the city. The committees generally have different purposes. First, committees such as the Board of Fire and Police Commissioners and the Planning, Zoning and Economic Development Commission serve to fulfill duties required by state law. Second, discretionary committees such as COY and the holiday decorating committees are created by the city council for specific purposes, but not required by state law.

The city currently has a discretionary environmental committee. This committee began in 1987 with an initial focus on recycling, which was a new topic for Illinois communities in the late 1980s. During this period, municipalities spent significant time in dealing with solid waste issues. In addition to solid waste, the committee discussed items such as litter, inoperable vehicles, selecting a city flower and many general informational items. Many of the issues they discussed were informational only and are being handled by other groups such as city committees and DuPage County. After researching archived meeting minutes, much of the committees' business were less complex than issues we are faced with today that require professional input. Many of the issues the committee discussed are now handled by other volunteer groups such as the garden club and Arbor Day group.

The challenge with discretionary committees is to maintain an active role after their initial priority, such as solid waste. In 2000, the committee began to review its role and functions. After their review in 2000, it is evident that they have struggled for topics and many meetings were cancelled for lack of agenda items. Since 2000, the committee has met once or twice per year with no meetings in 2024. Recently, staff was working to schedule a meeting for the committee and had difficulty in identifying topics and agenda items.

Due to these factors, staff is recommending the city council disband this committee.

STAFF/COMMITTEE RECOMMENDATION

Staff recommends approval of the ordinance disbanding the committee

ALTERNATE CONSIDERATION

As directed.

DECISION MODE

This item will be placed on the October 20, 2025 City Council agenda for consideration.

Lisa Klemm

Subject: FW: Changes to the Environmental Bi-Laws

From: Allan Jackimek <allanjackimek@gmail.com>
Sent: Thursday, March 19, 2026 10:38 AM
To: Bryon Vana <bvana@darienil.gov>
Subject: Re: Changes to the Environmental Bi-Laws

Dear Bryon,

The proposed changes to the Darien Environmental Committee Bi-Laws are as follows:

2-3-1: The committee shall have nine (9) members not seven (7). Plus an Alderman of Darien shall serve on this committee. The Mayor will designate an employee of the city to serve as the liaison between the committee and the city. Plus, this person is to take the minutes of each meeting.

2-3-2: Terms NO Changes

2-3-3: Compensation: NO Changes

2-3-4: Chairman: NO Changes

2-3-5: Meetings: Committee meetings shall be public and held on a monthly basis on a date designated by the chairman and agreed upon by the majority of the committee members. Additional (Special) meetings may be called by the chairman. (This change I did not agree to, the meetings should be held once every two months. I believe that six times a year is adequate.)

2-3-6: Purpose: All parts (A) thur (G) are okay. Add a part (H) To serve as the liaison between the city of Darien and the Argonne National Lab. To report pertinent information from the Communities Leaders Roundtable Meetings (CLRT) and to place this information on our website.

2-3-7: Powers and Duties: All parts (A) thur (E) are okay. Part (F) This part should be dropped from the bi-laws of this committee. Whereas there are other committees and the Darien Park Districts in charge of this area.

Respectfully submitted,
Allan Jackimek
Chairman Darien Environmental Committee

On Tue, Mar 10, 2026 at 4:13 PM Bryon Vana <bvana@darienil.gov> wrote:

Hi Allan

I don't know what changes you are requesting. I did not see any follow up from you regarding the attached email Lisa sent you requesting the items to be reviewed/approved.

Prior to items coming before the city council for consideration/approval, they first go to a city council committee for review. In this case it would be the Administrative/Finance Committee. The committee's next meeting is April 6, 2026, 6:30 in the upstairs meeting room at city hall. We prepare a meeting packet and send it out the Wednesday before the meeting. I would encourage you to provide us with the changes you are requesting as soon as possible so staff can review prior to the Admin/Finance Committee.

Please advise when you will send us the items you want considered.

Thanks

Bryon



Bryon Vana

City Administrator Services MGT-GovTemps
1702 Plainfield Road, Darien, IL 60561

Email: bvana@darienil.gov

Office: (630) 353-8114 | **Mobile:** (630) 514-1251

From: Allan Jackimek <allanjackimek@gmail.com>

Sent: Tuesday, March 10, 2026 1:19 PM

To: Bryon Vana <bvana@darienil.gov>

Subject: Changes to the Environmental Bi-Laws

Dear Bryon,

Do I need to be present at the next City Council meeting to answer any questions about the changes to the bi-laws of this committee?

If so, then is the City Council meeting on March 16, 2026 at 7:00 pm?

Sincerely,

Allan Jackimek

Chairman Environmental Committee

allanjackimek@gmail.com

(224) 244-0533

Subject: FW: FW: Recycling Event

From: Heather C <hconroy333@gmail.com>

Sent: Wednesday, March 25, 2026 2:30 PM

To: Lisa Klemm <LKlemm@darienil.gov>

Cc: Allan Jackimek <allanjackimek@gmail.com>; Joe Marchese <jmarchese@darienil.gov>; Bryon Vana <bvana@darienil.gov>

Subject: Re: FW: Recycling Event

Yes, and allan has. He's be in touch with you and bryon. He's at work right now. We send to the city the agendas and minutes, to send to the members and post out the agenda. **The city is suppose to have the liaison there taking minutes** and agendas provided. What if the public came to last months meeting with the door locked at 7pm, no agendas, no liaison? You used to come and take minutes as the liaison but we have had to take the minutes for over 4 months now. This has been in our meeting minutes for the Sprouts Youth Garden Club's Drive-Thru Recycling Event.

Is the city not reading the minutes **we are being forced to take on our own?**

We are beyond trying to work together and I dont understand the pushback? Please advise. If you like ibcan pull off the community service officer the city pays for, police work for the city right? You can let the EC members know they can still attend on their own accord. If thats the way the city wants to go

Let me know

Heather Conroy

On Wed, Mar 25, 2026, 2:19 PM Lisa Klemm <LKlemm@darienil.gov> wrote:

Heather,

The chairperson is the one responsible for sending the agenda items. It has been posted on the website and sent to the committee in my emails along with it being posted on our website. I don't understand your comment (highlighted below) As far as the minutes, I don't receive the previous meetings minutes until the next month's meeting until they are approved (ie. I received February 23rd minutes on Tuesday, March 24th).

Thanks,

Lisa



Lisa A Klemm

Administrative Assistant to City Administrator
1702 Plainfield Road, Darien, IL 60561

Email: lklemm@darienil.gov

From: Heather C <hconroy333@gmail.com>
Sent: Wednesday, March 25, 2026 2:07 PM
To: Lisa Klemm <LKlemm@darienil.gov>
Cc: Cathy Streett <mrs.cls.streett@comcast.net>; Karly Tumminello <karlytumminello@gmail.com>; Darien Garden Club <info@dariengardenclub.com>; Allan Jackimek <allanjackimek@gmail.com>; Joe Marchese <jmarchese@darienil.gov>; Bryon Vana <bvana@darienil.gov>
Subject: Re: FW: Recycling Event

The city environmental committee is showing up, whom ever can attend the event, since we are just tooth and nail with the city for anything. Please let the committee members know since this was discussed for 3 months that they are to attend on their own free will for insurance purposes. The community officer has a logo? Your going to have to provide that. Nothing after 3 months, but an email at 530pm Tuesday less then 2 weeks from the event. If you like I can pull it off all together. Is the city reading our minutes from the committee? No one but Eric is coming. That by the books was supposed to be there taking notes. Last month no agendas or anything. Let me know we have our last Sprouts meeting tonight before the event at 6pm and I can get them up to date with all this.
 Heather Conroy

On Wed, Mar 25, 2026, 11:05 AM Lisa Klemm <LKlemm@darienil.gov> wrote:

Heather,

I will let you know once I speak with Bryon. The city does not have volunteer insurance – Since the CSO will be there, it may be the police department logo.

Thanks,
 Lisa



Lisa A Klemm

Administrative Assistant to City Administrator
 1702 Plainfield Road, Darien, IL 60561

Email: lklemm@darienil.gov

From: Heather C <hconroy333@gmail.com>

Sent: Wednesday, March 25, 2026 11:00 AM

To: Lisa Klemm <LKlemm@darienil.gov>

Cc: Cathy Streett <mrs.cls.streett@comcast.net>; Karly Tumminello <karlytumminello@gmail.com>; Darien Garden Club <info@dariengardenclub.com>; Allan Jackimek <allanjackimek@gmail.com>

Subject: Re: FW: Recycling Event

Hi Lisa

Well the darien environmental committee is there volunteering from 930am-3pm in black shirts, because all have that color, so we can be id'ed because we don't have any Darien shirts that I heard long ago were a thing (Allan remembers shirts and hats long ago). The Darien City's community officer will be there collecting for proper destruction for the city the old medication and vitamins and DGC promoting later the Darien police lobby is

where dropoffs are if they don't make the event... what logo would the city of Darien suggest? The logo is who is collecting what

Heather Conroy

On Wed, Mar 25, 2026, 9:27 AM Lisa Klemm <LKlemm@darienil.gov> wrote:

Thanks, Heather. Cathy sent as an attachment.

I am waiting on approval from Bryon. Please note, since the city is not sponsoring, not sure about including the city's logo.



Lisa A Klemm

Administrative Assistant to City Administrator
1702 Plainfield Road, Darien, IL 60561
Email: lklemm@darienil.gov

From: Heather C <hconroy333@gmail.com>

Sent: Wednesday, March 25, 2026 9:11 AM

To: Lisa Klemm <LKlemm@darienil.gov>

Cc: Cathy Streett <mrs.cls.streett@comcast.net>; Karly Tumminello <karlytumminello@gmail.com>; Darien Garden Club <info@dariengardenclub.com>

Subject: Re: FW: Recycling Event

Here is the attachment again its the updated flyer

On Wed, Mar 25, 2026, 7:35 AM Lisa Klemm <LKlemm@darienil.gov> wrote:

Heather,

I am unable to open this – was it an attachment?

Thanks,



Lisa A Klemm

Administrative Assistant to City Administrator
1702 Plainfield Road, Darien, IL 60561
Email: lklemm@darienil.gov

From: Heather C <hconroy333@gmail.com>

Sent: Tuesday, March 24, 2026 9:28 PM

To: Lisa Klemm <LKlemm@darienil.gov>

Cc: Cathy Streett <mrs.cls.streett@comcast.net>; Karly Tumminello <karlytumminello@gmail.com>; Darien Garden Club <info@dariengardenclub.com>

Subject: Re: FW: Recycling Event

Hi Lisa

This is the newest, modified the format, final. Please email this one to the committee so they can start sharing out. Thank you, Heather Conroy

On Tue, Mar 24, 2026, 6:21 PM Heather C <hconroy333@gmail.com> wrote:

Please forward to the environmental committee members so they are aware of this since we are each reaching out and letting community know. As of last night this wasn't happening but now it looks like it is

Not sure if the flyer can be updated. Maybe the city can blurb it this again talking about how the city will be there for meds and vitamins and the environmental committee there as volunteers

Thank you

Heather

----- Forwarded message -----

From: **Darien Garden Club** <info@dariengardenclub.com>

Date: Tue, Mar 24, 2026, 5:37 PM

Subject: Fwd: FW: Recycling Event

To: Cathy Streett <mrs.cls.streett@comcast.net>, Heather Conroy

<hconroy333@gmail.com>, Char Vuillaume <charvdgc2627@gmail.com>

Heather, see below.

Cathy

----- Forwarded message -----

From: **Austin Jump** <ajump@darienil.gov>

Date: Tue, Mar 24, 2026, 5:03 PM

Subject: FW: Recycling Event

To: allanjackimek@gmail.com <allanjackimek@gmail.com>,

Info@dariengardenclub.com <Info@dariengardenclub.com>

Cc: Antonija Magazin <amagazin@darienil.gov>

Allan,

We would be happy to assist with this event. Our Community Service Officer will be present and assist with the collection and destruction of the medication that is collected. If you have any questions please feel free to reach out.

Respectfully,

Austin Jump #314

Deputy Chief - Operations

Darien Police Department

[1710 Plainfield Rd.](http://1710PlainfieldRd.com)

[Darien, IL. 60561](http://Darien,IL.60561.com)

Main 630-971-3999 ext:8314

Fax 630-971-4326

E-Mail ajump@darienil.gov

From: Greg Thomas <gthomas@darienil.gov>

Sent: Wednesday, March 18, 2026 9:12 PM

To: Austin Jump <ajump@darienil.gov>

Subject: Fwd: Recycling Event

I think we're already committed to another location, but don't know the location.

Know you'll look at it.

Thanks

GT

Begin forwarded message:

From: Allan Jackimek <allanjackimek@gmail.com>

Date: March 18, 2026 at 7:47:49 PM CDT

To: Greg Thomas <gthomas@darienil.gov>

Subject: Recycling Event

Officer Thomas,

The Darien Environmental Committee is requesting the help of a Darien Police Officer at the St. John's Lutheran Church at 7214 Cass Ave. This event takes place on Saturday April 4, at 10am to 2pm.

With the help of a police officer they will be able to collect any old drugs/vitamins to be destroyed. This event is being organized by the DGC Sprouts Youth Garden Club with help from volunteers from the Darien Environmental Committee. Please send your response to :

(Info@dariengardenclub.com)

Thank You for your attention in this important matter,

Sincerely,

Allan Jackimek

Chairman Darien Environmental Committee

AGENDA MEMO
City Council
April 6, 2026

ISSUE STATEMENT

A MOTION APPROVING CERTAIN CONDITIONS FOR THE 2026 DARIEN FEST AND OCTOBER FEST.

BACKGROUND/HISTORY

The city is finalizing details for Darien Fest and October Fest. The staff is requesting the City Council confirm certain aspects of both of these events

- **DARIEN FEST**

For Darien Fest, the city has already approved the agreement with School District 86 and authorized staff to enter into agreements with the bands and sounds/stage company. One outstanding item is confirming that the Lions Club and Women's Club will handle the alcohol sales. For the previous three Darien Fests held by the city, the Lions Club handled all alcohol sales, which included securing the required insurance, purchasing, serving and retaining revenues. The intent this year is to allow the Lions to handle the beer sales and the Woman's Club will handle the wine sales.

- **OCTOBER FEST**

October Fest is an event the City has offered for the last 2 years. This year's event is scheduled for October 3rd and will be held at Carriage Greens between the hours of 3:00pm to 10:00pm. October Fest has been a partnership between the city and the Lions Club. The FYE 27 October Fest budget is \$8,705, which includes the bands, stage, portable toilets/wash station, sound, banners and a \$3,000 contingency. A copy of the revenue/expenses report from the Lions Club for the 2025 fest is attached. The report shows they had revenues of \$17,397 and expenses of \$13,290.50.

In order to formalize the partnerships for this event, staff is asking for council consideration to approve the following:

- 1 Darien Fest**

Allowing the Lions Club to handle the beer sales and the Woman's Club to handle the wine sales. The Lions and Woman's Clubs will secure the required insurance and license, purchase, serve and retain alcohol revenues.

- 2 October Fest** –

- Allowing the Lions Club to handle the beer sales and the Woman's Club to handle the wine sales. The Lions and Woman's Clubs will secure the required insurance and license, purchase, serve and retain alcohol revenues.
- Authorize staff to enter into agreements with the bands and sounds/stage company and other items approved in the budget
- Approve the fest location to be Carriage Greens and fest hours to be between 3:00pm to 10:00pm

There will be other administrative items staff will finalize prior to the fests such as cleanup, traffic control, resident notices etc.

STAFF/COMMITTEE RECOMMENDATION

Staff recommends the Council approve a motion approving the following:

Darien Fest

- Allowing the Lions Club to handle the beer sales and the Woman’s Club to handle the wine sales. The Lions and Woman’s Clubs will secure the required insurance and license, purchase, serve and retain alcohol revenues.

October Fest

- Allowing the Lions Club to handle the beer sales and the Woman’s Club to handle the wine sales. The Lions and Woman’s Clubs will secure the required insurance and license, purchase, serve and retain alcohol revenues.
- Authorize staff to enter into agreements with the bands and sounds/stage company and other items approved in the budget
- Approve the Fest location to be Carriage Greens and fest hours to be between 3:00pm to 10:00pm

ALTERNATE CONSIDERATION

As directed.

DECISION MODE

This item will on the April 20, 2026, City Council Agenda for consideration.

**Summary of Darien Lions Revenue and Expenditures
2025 Darien Fest and 2025 Darien Oktoberfest**

Darien Fest:

Beer Sales/Revenue

• Deposit 8/21/2025	\$10,874.00
• Deposit 8/29/2025	\$4,938.00
• Deposit 10/06/2025	\$4,534.90**
Total Darien Fest Beer Tent	\$20,336.90

**Refund from Euclid for Unsold Returned Beer

Darien Fest:

Expenses

• Monaghan Insurance	\$92.80
• City of Darien Sp.	\$300.00
• Euclid Beverage	\$8,965.50
• Darien Woman's Club	\$500.00**
Total Expenditures	\$9,858.30

**Donation to Woman's Club for Working ID Bracelet Tent

Total Profit – 2025 Darien Fest Beer Tent: \$10,478.60

2025 Oktoberfest/Revenue

Revenue/Beer Sales

• Deposit 10/06/25	\$6,184.00
• Deposit 10/28.25	\$3,300.00
• Deposit 11/01/25	\$580.00
• Deposit 11/01/25	\$2,718.00**

**Refund from Euclid for Unsold Beer

Revenue/Food Sales

• Deposit 10/06/25	\$2,895.00
• Deposit 10/28/25	\$1,350.00

Revenue/Sponsorships

• Deposit 10/17.25	\$370.00
Total Revenue – Oktoberfest	\$17,397.00

Oktoberfest/Expenditures

Beer Sales

• Monaghan Insurance	\$92.00
• Illinois State Treasurer	\$25.00
• Euclid Beverage	\$5,754.00
Total Beer Expenditures	\$5,871.80

Food Sales

• Falco's Pizza	\$283.13
• Jim Jankowski	\$79.13
• Bill Christenson	\$1,359.40
Total Food Expenditures	\$1,721.66

Oktoberfest/Miscellaneous

• Tents for Rent (Deposit)	\$768.92
• The Fun Ones	\$659.40
• Peek A Boo Facepainting	\$370.00
• Tom Belczak (Decorations)	\$98.23
• Tom Belczak (Banners)	\$114.48
• The Fun Ones	\$50.00
• Speed Pro (Big Banner)	\$237.60
• Maximum Printing	\$200.00
• Tom Belczak (T-Shirts)	\$618.63
• Tom Belczak (Hats)	\$91.79
• Tents for Rent (Balance)	\$2,306.74
• Jim Kiser	\$10.00
• Jim Kiser	\$71.25
• Nathan Shumate	\$100.00

Total Miscellaneous \$5,697.04

Total Oktoberfest Expenditures \$13,290.50

Total Oktoberfest Profit \$4,106.50

Total Lions Profit(Darien Fest & Oktoberfest \$14,584.60

Illinois Department of Revenue (Sales Tax for Liquor Sales) - \$2,615.00

Other Lions Club Expenditures:

Yearly:

- 6 Scholarships (Hinsdale South & Downers South)
 - Scholarship Money from Lions Foundation \$15,000
- Halloween Party (Lions Foundation) \$4,000 - \$5,000
- July 4th Parade \$4,000 - \$5,000
- Food Basket Program (2025) – Lions Foundation \$33,252.00
- Free Hot Dogs and Chips/Drink
 - December Tree Lighting
 - National Night Out
 - DYC Kick Off Parade
 - All Three Events (Hot Dogs/Buns) \$1,400.00
- End of Year Donations (Goes to Local/Other) - 2025 \$35,000
- The Lions Operating Budget is Annually between \$150,000 and \$160,000 – Except for \$12,000 the Lions keep as start up money for the new fiscal year, everything else goes back to the Darien Community and other local and state charities. The Lions conduct a due diligence on all requests for assistance each year, On a yearly basis, they try to maintain funds so that they can open the new year with \$12,000 after they have provided funds for 20 – 30 charitable organizations

AGENDA MEMO
Administrative/Finance Committee
April 6, 2026

ISSUE STATEMENT

Consideration of a motion to enter into an agreement with Clarke Mosquito for three years.

BACKGROUND/HISTORY

Clarke Mosquito has been the contractor to control mosquito populations for the City of Darien for many years. There currently are no other alternatives for mosquito abatement and Clarke has prepared a three year proposal. This proposal is part of their EarthRight Program, a more environmentally friendly operation that reduces the City's carbon footprint as well as utilizes an EPA recognized larvicide called Natular. There has not been an increase since FYE 23. The proposed rate represents a 9.5% increase from last year.

STAFF/COMMITTEE RECOMMENDATION

Staff recommends entering into a three year contract with Clarke Mosquito under the EarthRight Environmental Mosquito Management Program at \$43,700 for 2026. Pricing for 2027 and 2028 will be increased annually by CIP or 3%, whichever is less.

ALTERNATE CONSIDERATION

As directed

DECISION MODE

This item will be on the April 20, 2026 City Council meeting for formal approval.

**PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU
PAGE COUNTY, ILLINOIS, this 20th day of April 2026.**

AYES: _____

NAYS: _____

ABSENT: _____



**Clarke Environmental Mosquito Management, Inc.,
Professional Services Outline for
The 2026-2028 City of Darien EarthRight
Environmental Mosquito Management (EMM) Program**

Part I. General Service

- A. Aerial Survey and Geographic Information System (GIS) Mapping
- B. Computer System and Record Keeping Database
- C. Public Relations and Educational Brochures
- D. Mosquito Hotline Citizen Response – (800) 942-2555
- E. Comprehensive Insurance Coverage naming the City of Darien additionally insured
- F. Program Consulting and Quality Control Staff
- G. Monthly Operational Reports, Periodic Advisories, and Annual Report
- H. Regulatory compliance on local, state, and federal levels

Part II. Surveillance and Monitoring

- A. Floodwater Mosquito Migration Model:
The use of weather data and computer model to predict the arrival of *Aedes vexans* brood (hatch) and peak annoyance periods. (Clarke will contact the City of Darien representative and inform him/her of the impending brood arrival.
- B. Arbovirus Surveillance:
 - 1. Clarke New Jersey Light Trap Network to monitor and evaluate adult mosquito activity.
- C. Weather Monitoring – Operational Forecasts

Part III. Larval Control

- A. Targeted Mosquito Management System (TMMS™) computer database and site management.
- B. Larval Site Monitoring: 12 inspections
 - 1. Four (4) complete inspections of up to 76 sites as outlined by most recent Clarke GIS Survey.
 - 2. Five (5) targeted inspections of up to 38 breeding areas as determined by the computerized Clarke Targeted Mosquito Management System™.
 - 3. Three (3) targeted inspections of up to 33 known *Culex spp.* breeding areas as determined by the computerized Clarke Targeted Mosquito Management System™.
 - 4. Inspections of sites called in by residents on the Mosquito Hotline.
- C. Prescription Larval Control will be performed with Natular™ mosquito larvicide as described in the following sections.
 - 1. Larval Control: The program provides for up to 73 acres of single brood or 30-day residual product with backpack or hand equipment or with helicopter.
 - 2. Larval Control: The program provides for 3 backpack pre-hatch treatments of up to 1.0 acres using a 30-day residual product in the “Dale Basin” area.



3. Larval Control: The program provides for treatment of 3 backpack pre-hatch treatments of up to 0.5 acres using a 30-day residual product in the “Chestnut Detention Basin” area near Lemont Road and 75th Street.
4. Helicopter Prehatch: Three (3) treatments using a 30-day residual product of up to 15.0 acres for floodwater mosquito control.
5. Larval Control: Stocking of 2,000 mosquito eating fish for biological control.
6. Catch Basins: Back Yard Catch Basins: One (1) treatment of up to 6 known backyard catch basins using Natular™ XRT for control of up to 180 days. As new backyard catch basins are identified via citizen feedback and City referrals, treatments will be performed, and the locations added to the master list for future residents.
7. Catch Basins: One treatment of up to 2,000 catch basins, inlets and manholes using Natular™ XRT for up to 180 day control. Post-treatment application maps depicting the catch basin locations will be provided to the City, upon request.

Part IV. Adult Control

- A. Adulticiding in mosquito harborage areas:
 1. Upon City authorization, backpack barrier treatments using a synthetic pyrethroid insecticide of festival and concession stand areas for residual control of adult mosquitoes.
- B. Adulticiding in Residential Areas:
 1. Upon City authorization, community-wide truck ULV treatments of up to 89.4 miles of streets using Merus™ a botanical insecticide. Any additional authorized community ULV treatments will be priced at \$9,240.00 per treatment.
- C. Adulticiding Operational Procedures
 1. Notification of community contact.
 2. Weather limit monitoring and compliance.
 3. Notification of residents on Clarke Call Notification List.
 4. ULV particle size evaluation.
 5. Insecticide dosage and quality control analysis.

2026 EarthRight Total Annual Price for Parts I, II, III, IV**

\$43,700.00

****NPDES Permit:** A National Pollutant Discharge Elimination System (NPDES) permit is necessary for the execution of the work for mosquito control effective October 31, 2011. Any additional costs associated with activities and/or services that may be required by Clarke in order to comply with an NPDES permit are not included in this proposal.



**Clarke Environmental Mosquito Management, Inc.,
Client Agreement Authorization for
The 2026-2028 City of Darien EarthRight
Environmental Mosquito Management (EMM) Program**

I. **Program Payment Plan:** For Parts I, II, III, and IV as specified in the 2026-2028 Professional Services Price Outline, the total for the 2026 program is \$43,700.00. The payments will be due according to the payment schedule below. Any additional treatments beyond the core program will be invoiced when the treatment is completed. Pricing for the 2027 and 2028 seasons will be increased annually by CPI or 3%, whichever is less.

PROGRAM PAYMENT PLAN

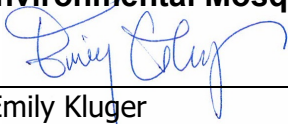
Month	2026	2027*	2028*
May 1	\$10,925.00	\$11,252.75	\$11,590.25
June 1	\$10,925.00	\$11,252.75	\$11,590.25
July 1	\$10,925.00	\$11,252.75	\$11,590.25
August 1	\$10,925.00	\$11,252.75	\$11,590.25
TOTAL	\$43,700.00	\$45,011.00	\$46,361.00

*prices listed for 2027 & 2028 show maximum increase of 3% for budgeting purposes

For City of Darien:

Sign Name: _____ Title: _____ Date: _____

For Clarke Environmental Mosquito Management, Inc.:

Name:  Title: Key Accounts Manager Date: 11/18/2025
Emily Kluger



EarthRight™

**Clarke Environmental Mosquito Management, Inc.,
Client Authorization for
The 2026-2028 City of Darien EarthRight
Environmental Mosquito Management (EMM) Program**

Administrative Information:

Invoices should be sent to:

Name: _____
Address: _____
City: _____ State: _____ Zip _____
Office Phone: _____ Fax: _____ P.O. # _____
E-mail: _____ County: _____

****In an effort to be more sustainable, we ask that you provide us with an
Email address that the invoices should be sent to.****

Treatment Address (if different from above):

County: _____

Address: _____
City: _____ State: _____ Zip _____

Contact Person for City of Darien:

Name: _____ Title: _____
Office Phone: _____ Fax: _____ E-Mail: _____
Home Phone: _____ Cell: _____ Pager: _____

Alternate Contact Person for City of Darien:

Name: _____ Title: _____
Office Phone: _____ Fax: _____ E-Mail: _____
Home Phone: _____ Cell: _____ Pager: _____

Please sign and return a copy of the complete contract for our files to:

Clarke Environmental Mosquito Management, Inc., Attn: Emily Kluger
675 Sidwell Court, St Charles, IL 60174 or email to ekluger@clarke.com

City of Darien
Minutes of the Administrative/Finance Committee
February 2, 2026

Aldерwoman Sullivan called the meeting to order at 6:00 pm. Committee members Leganski and Schauer were present. Also in attendance was Mayor Marchese, City Administrator Vana

Discussion of Strategic Initiatives

Staff provided an update to the strategic initiative previously approved by the city council.

Approval of a resolution authorizing the participation in the Northern Illinois Municipal Electric Collaborative (NIMEC) bid for the purpose of procuring electricity through a cooperative pool and authorizing the City Administrator to approve a contract with the lowest cost electricity provider for a period of up to 36 months

Staff advised NIMEC would be holding its annual joint municipal bid for various city pumping facilities and streetlights. NIMEC is setting our annual bid date for March 11. To accept a bid on March 11, the City will need to execute our winning supplier's agreement by the end of the day. As such, staff will need to have signing authority delegated by a resolution from the City Council prior to March 11. The Committee unanimously approved recommending approval of the resolution.

Review establishing a tax of five percent (5%) upon the gross rental charge for the rental or leasing of any individual self-storage space in the City of Darien

The committee deferred the discussion until after the FYE 27 budget meetings.

Minutes – October 6, 2025 - The committee unanimously approved the minutes.

Adjournment - The meeting adjourned at 6:50 p.m.

Approved:

Mary Sullivan, Chairwoman _____

Ted Schauer, Member _____

Gerry Leganski, Member _____